Company Letter Head

Date\_\_\_\_\_\_\_\_\_\_\_

***Dear Ms. Paulina Shonghela***

Room 5.11   
5th floor   
Inland Revenue Building

Tel: +264 61 209 2438  
Fax: 209 2084  
Email: paulina.shonghela@gov.mof.na

**Re: Application for Prefix on A4 PAYE 5 certificate**

Please supply our company with a prefix to print our PAYE5 Certificates on A4 paper.

Companye Name:

Contact Person:

Tel: +264 61

Fax: +264 61

Emial:

PAYE No.:

Thanking you in advance.

Kind Regards Company Stamp

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HR office’s Name