

Bank Converter

- 1. Print bank statement from bank
- 2. Export to csv and save on desktop under bank import





Microsoft Excel	×					
Do you want to save the changes you made to '1204479320180725103405_250718.csv'?						
Save Don't Save Cancel						

On the Bcon Screen you must:

- 1. Browse for the file you want to convert you will find it in the place you saved in previous steps
- 2. Browse to save the converted fie this file must always have a .csv at the end Bank Statement Converter

Source File	Source File C:\Users\Tienie\Desktop\bank import\1204479320180725103405_250718.csv Browse								
Destination File	Destination File C:\Users\Tienie\Desktop\bank import\344250718.csv								
	First National Bank Standard Bank Standard Bank Standard Bank Standard Bank (New) Nedbank Nedbank Nedbank (New) Bank Windhoek		Licence Code	For registration contact : payroll@pay.com.na					
	Convert Data	Exit Application		View License Code Mashine Code : 86000					

In Pastel

- 1. Open the company you want to work in
- 2. Process cash book choose the CORRECT CASH BOOK
- 3. Klick on Bank Manager

				Proc	ess Cash Bo	oks			-		
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Support <a>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>
PASTEL, PAYROLL, ACCOUNTING SUPPORT & TRAINING

E 5	Select Statement File	
Banks have different lay Walkthrough to see the o To view the Bank Mana	rout formats. Please consult the Bank Manager download procedures. ger Walkthrough, <u>click here</u> .	
Statement Provider: Statement File: Last Import:	CSV (Bank Manager) C:\Users\Tienie\Desktop\bank import\3442 (Unknown)	
	OK Cancel	
Close Import Save Revert Crea File Changes Changes Batch	Statement Preview	
Payments Receipts All Row △ Date Period Statement I	Description GCS Account Ledger Description Reference Tax Project Receipt	Payment

Your bank transactions will display on this screen:

- 1. Enter all account numbers
- 2. Add to Mapping if it is an item that appears every month
- 3. Once ALL account numbers is filled in you can create your batches Rembert to make sure you use the correct vat and to still check every transaction.